

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

June 26, 2018

CALENDAR

Jun	26	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jun	26	immediately following	Executive Session, J.C. Rice Educational Services Center
Jun	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jul	10	5:30 p.m.	Executive Session, J.C. Rice Educational Services Center
Jul	10	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jul	10	immediately following	Executive Session, J.C. Rice Educational Services Center
Jul	17	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

\*\*\*\*\*

- A. CALL TO ORDER/PLEDGE
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. GIFT ACCEPTANCE - The administration recommends Board acceptance with appreciation of recent donations made to Elkhart Community Schools.
- E. SPECIAL RECOGNITION

James Rieckhoff  
Mayor Neese  
Classified Retirees

- F. MINUTES
  - June 12, 2018 – Public Work Session
  - June 12, 2018 – Regular Board Meeting
  - June 19, 2018 – Public Work Session

- G. TREASURER'S REPORT

Consideration of Claims

Financial Report – January 1, 2018 – May 31, 2018

Fund Loans – The Business Office reports on fund loans made at the end of May, 2018.

Extra-Curricular Purchase Requests - The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Monthly Insurance Update

Food Service Bids – The Business Office recommends Board approval of the bid award of food, commodities, fresh produce, supplies, bakery supplies and dairy supplies.

H. UNFINISHED BUSINESS

Board Policy 5830 – Student Fundraising - The administration presents proposed revisions to Board Policy 5830 – Student Fundraising, with suggested changes from the June 10<sup>th</sup> regular meeting.

Administrative Regulation KI – Application for Fundraiser Approval - The administration presents proposed revisions to Administrative Regulation KI – Application for Fundraiser Approval, as presented at the May 22<sup>nd</sup> and June 10<sup>th</sup> regular meetings.

I. NEW BUSINESS

Board Policy 5460.1 – Commencement Exercise – The administration presents proposed revisions to Board Policy 5460.01 – Commencement Exercises, for initial consideration.

Administrative Regulation JFCA – Guidelines for Secondary School Athletics – The administration presents proposed revisions to Administrative Regular JFCA for initial review.

Grants – The administration seeks Board approval for the submission of grants as recommended by the administration.

J. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

K. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

L. ADJOURNMENT



**ELKHART CENTRAL HIGH SCHOOL**  
ONE BLAZER BOULEVARD • ELKHART, IN 46516  
PHONE: 574-295-4700



**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

Speech and Hearing  
Elkhart Community Schools  
2720 California Road  
Elkhart, IN 46517

June 5, 2018

To Whom It May Concern:

Please accept this donation for the Speech and Hearing Department from the Elkhart Central High School Faculty in memory of our colleague Melissa Short's mother, Carol Meyers , who passed away in April of this year.

Please use this donation where it is most beneficial.

Sincerely,

Elkhart Central Faculty Flower Fund  
April Schneider, treasurer



**ELKHART MEMORIAL HIGH SCHOOL**

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600

★ ★

**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: June 12, 2018  
TO: Dr. Rob Haworth  
Board of School Trustees  
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the volleyball program. This donation will go towards lodging, food, and transportation costs for varsity overnight tourneys, team posters, and senior banners as well as other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Boling Vision Center, LLC  
2746 Old US 20 W., Ste B  
Elkhart, IN 46514



**WOODLAND ELEMENTARY SCHOOL**

1220 COUNTY ROAD 3 • ELKHART, IN 46514

PHONE: 574-262-5578



**ELKHART COMMUNITY SCHOOLS**

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 06/11/2018  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Woodland  
RE: Donation Approval

A donation was made to Woodland Elementary in the amount of \$80.00 from The National Energy Foundation.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

National Energy Foundation  
4516 South 700 East, Suite 100  
Salt Lake City, UT 84707

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 12, 2018

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 5:30 p.m.

Place/Time

Board Members Present:	Karen S. Carter Douglas K. Weaver Jeri E. Stahr	Susan C. Daiber Rodney J. Dale Glenn L. Duncan Carolyn R. Morris
---------------------------	---	---

Roll Call

ECS Personnel Present:	Tony England Tony Gianesi Rob Haworth Pam Melcher Rod Roberson	Kevin Scott Doug Thorne Cheryl Waggoner Tara White Bob Woods
---------------------------	--	--

The Board heard a presentation from Pam Melcher, Director of Food Services, regarding the proposed meal price increases, projected revenue for the 2018-2019 school year, and USDA requirements. The Board also discussed agenda items for the regular Board meeting.

Topics  
Discussed

The meeting adjourned at approximately 5:50 p.m.

Adjournment

APPROVED:

\_\_\_\_\_  
Karen S. Carter, President

\_\_\_\_\_  
Susan C. Daiber, Member

\_\_\_\_\_  
Douglas K. Weaver, Vice President

\_\_\_\_\_  
Rodney J. Dale, Member

\_\_\_\_\_  
Jeri E. Stahr, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Carolyn R. Morris, Member

Signatures

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana  
June 12, 2018

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 7:00 p.m.

Board Members Present:	Karen S. Carter Douglas K. Weaver Jeri E. Stahr	Susan C. Daiber Rodney J. Dale Glenn L. Duncan Carolyn R. Morris
------------------------	---	---

President Karen Carter called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Director of human resources, Cheryl Waggoner, recited the Elkhart Promise.

By unanimous action, the Board amended the agenda, moving items from the Board and the recommendation from the naming committee to the first two items of business.

By unanimous action, the Board appointed Mark Mow as interim superintendent effective July 1, 2018.

Jim Rieckhoff, naming committee chairman, reviewed the timeline, committee makeup, and process used to narrow the over 800 submissions down to five in each category: potential school name, mascot and school colors. The options available for the student vote on May 25<sup>th</sup> were: Names - Elkhart Alliance High School, Elkhart Community High School, Elkhart High School, Elkhart United High School, and Heartland High School; Mascot - Elks, Express, Jaguars, Mangy Lions and Thundering Herd; Color - black, silver; black, white, royal blue; red, navy blue, gold; red, navy blue, gold; red, white, navy blue; and royal blue, gold. Students in grades five through twelve each had an individual vote on all three categories, and kindergarten through grade four had one vote by classroom majority. The recommendations sent to the Board for final approval were Elkhart High School, royal blue and gold, and mangy lions. The Board accepted the school name and colors, but deleted the word mangy from the mascot selection stating the definition of the word mangy has a negative connotation. Audience members spoke in favor of the change. By unanimous action, the Board approved the following: School name - Elkhart High School; mascot - Lions; and colors - royal blue and gold.

Mrs. Carter discussed the invitation to speak protocol.

Place/Time

Roll Call

Call to Order

The Elkhart Promise

Agenda

Superintendent Appointment

School Name, Mascot and Colors

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$500 each from Schrock Manufacturing, Patrick Industries, and Stahl Heating & Air Conditioning for Memorial's volleyball program; an anonymous donation of \$25,000 to Central's Esport team to be used for supplies in support of the new club; and \$500 from Karen Weed for Central's Tom Eastman "Beast Award" scholarship.

Gift Acceptance

Superintendent Rob Haworth presented Mindy Shaw, retiring principal of Pinewood, and Barb Cripe, retiring principal of Riverview, with plaques recognizing their contributions and many years of dedication to students of the District.

Special Recognition

Mayor Tim Neese presented Barb Cripe with the Key to the City, honoring her 40 years of service. Mayor Neese explained this presentation was a follow-up to the surprise ceremony held at Riverview in honor of Mrs. Cripe last week.

Special Recognition

At this point, Board member Glenn Duncan stepped out of the meeting.

Duncan Left

By unanimous action, the Board approved the following minutes:  
May 22, 2018 – Public Work Session  
May 22, 2018 – Regular Board Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$11,317,173.86 as shown on the June 12, 2018, claims listing. (Codified File 1718-149)

Payment of Claims

At this point, Board member Glenn Duncan returned to the meeting.

Duncan Returns

Kevin Scott, chief financial officer, presented the recommendation for meal prices for the 2018-2019 school year. A motion was made to amend the increase from \$.10 to \$.15. After lengthy discussion amongst the Board members and comments from the audience, the motion to amend the price of school meals for the 2018-2019 school year failed by a vote of 4 to 2 (Duncan, yea; Morris, nay; Stahr, nay; Weaver, yea; Dale, nay; and Daiber, nay).

Meal Prices

By vote of 6 to 1 (Carter, Daiber, Dale, Duncan, Morris, and Stahr – yea; Weaver – nay) the Board approved an increase in the price of school meals for the 2018-2019 school year; breakfast for elementary students will be \$1.75, an increase of \$.10; middle school students will be \$1.95, an increase of \$.10; and high school students \$2.00, an increase of \$.10. Lunch prices for elementary students will be \$2.65, an increase of \$.10; for middle school students \$2.90, an increase of \$.10. Lunch prices for high school students will increase by \$.10 to \$3.00. The cost for extra milk will be \$.75, an increase of \$.10. Elementary and secondary staff breakfast and lunch fees increased by \$.10. The reduced breakfast and lunch prices will remain the same as last year – \$.30 for breakfast and \$.40 for lunch. (Codified File 1718-150)



By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1718-151)

Fundraisers

By unanimous action, the Board tabled proposed revisions to Board Policy 5830 – Student Fundraising, and the associated Administrative Regulation KI – Application for Fundraiser Approval as presented at the May 22<sup>nd</sup> regular meeting, for additional revisions.

Board Policy  
5830

By unanimous action, the Board approved proposed revisions to Board Policy 8442 – Reporting Accidents, as presented at the May 22<sup>nd</sup> regular meeting.

Board Policy  
8442

The Board reviewed proposed revisions to Administrative Regulation IICA Form – Education Study Trip Permission Form, as presented at the May 22<sup>nd</sup> regular meeting.

Administrative  
Regulation IICA  
Form

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 12, 2018 listings. (Codified File 1718-152)

Conference  
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel  
Report

Administrative appointments of the following five (5) certified staff members effective 8/1/18:

Administrative  
Appointments

JeNeve Adams - freshman division transition principal/  
assistant principal at Central

Kelly Blair - transition assistant principal at Memorial

Holly Conley - principal at Riverview

Charlene Trotter - director of inclusion at Memorial

Denise Wappes - principal at Roosevelt

Administrative appointment of certified staff member, William Kovach, director at EACC effective 7/1/18.

Agreement regarding retention for a certified staff member. (Codified Files 1718-153)

Agreement

Employment of the following five (5) certified staff members for the 2018-2019 school year:

Certified  
Employment

Melissa Danner - special education at Central

James Davisson - grade 4 at Hawthorne

Jamie Gonzales Torres - ENL at Bristol

Mark Nowak - academic dean at Cleveland

Jeremy Rohyans - grade 1 at Cleveland

<p>Resignation of the following eleven (11) certified staff members effective on dates indicated:</p> <ul style="list-style-type: none"> <li>Kristy Cisneros - counselor at Pierre Moran, 6/15/18</li> <li>Nicolaas DeJong - special education at Central, 6/8/18</li> <li>Elizabeth Franks-North - language arts at West Side, 6/8/18</li> <li>Robert Haworth - superintendent, 6/30/18</li> <li>Britny Jimenez - grade 2 at Woodland, 6/8/18</li> <li>Jennifer Loupee - assistant principal at Woodland, 6/19/18</li> <li>Mirlym Milfort - grade 4 at Monger, 6/8/18</li> <li>Carol Roach - special education at Central, 6/8/18</li> <li>Michelle Salgado - science at Central, 6/8/18</li> <li>Erica Shannon - science at Memorial, 6/8/18</li> <li>Jennie Siri - speech pathologist at Pierre Moran, 5/10/18</li> </ul>	<p>Certified Resignation</p>
<p>Personal leave for certified staff member, Anh Oyer, grade 3 at Bristol, beginning 8/14/18 and ending 6/6/19.</p>	<p>Personal Leave</p>
<p>Administrative appointment of classified employee, Valerie Gillespie, supervisor of accounting, audits, and investments at ESC, effective 7/1/18.</p>	<p>Administrative Appointment</p>
<p>Employment of the following six (6) classified employees who have successfully completed their probationary period on dates indicated:</p> <ul style="list-style-type: none"> <li>Tara Browning - food service at Pinewood, 5/29/18</li> <li>Shelley Carpenter - bus driver at Transportation, 5/24/18</li> <li>Amanda Hager - speech pathology assistant, 5/29/18</li> <li>Khadijah Moore - food service at Feeser, 5/29/18</li> <li>Debi Richardson - behavioral building substitute at Hawthorne, 5/30/18</li> <li>Darla White - food service at Bristol, 6/5/18</li> </ul>	<p>Classified Employment</p>
<p>Resignation of the following seven (7) classified employees effective on the dates indicated:</p> <ul style="list-style-type: none"> <li>Sha Teisa Davis - custodian at Osolo, 5/21/18</li> <li>Deborah Douglas - registered nurse at Pierre Moran, 6/11/18</li> <li>Asa Ennis - district substitute teacher at ESC, 6/8/18</li> <li>Yolanda Ivory - food service at Cleveland, 5/14/18</li> <li>Brittney Shipe - paraprofessional at Hawthorne, 6/9/18</li> <li>Mary Szekendi - paraprofessional at Osolo, 6/8/18</li> <li>Sara Valencia - secretary at Memorial, 5/31/18</li> </ul>	<p>Classified Resignation</p>
<p>Termination of the following three (3) classified employees in accordance with Board Policy 3039.01s a, b, c, d, and e, effective 6/12/18:</p> <ul style="list-style-type: none"> <li>Therese Kauffman - food services at Pierre Moran</li> <li>Denise Pletcher - food services at Beck</li> <li>Alexus Pressler - food services at Central</li> </ul>	<p>Classified Termination</p>

Revision of resignation date reported at May 8, 2018 regular Board meeting for classified employee Lois Tully, food services at Osolo to 5/18/18.

Revision to Resignation Date

By unanimous action, the Board approved the following overnight trip requests: sixteen EACC students to travel to Louisville, KY on June 20 to 30 for Skills USA National Leadership competition; Memorial track athletes to travel to Bloomington on May 31 to June 2 for State track meet; Memorial unified track team to travel to Bloomington on June 1 to 2 for State for unified track; Memorial FFA students to travel to West Lafayette on June 18 to 21, for vet science contest, state chorus participation, and State FFA convention.

Overnight Trip Request

An audience member spoke regarding the status of the administrative office move and lack of communication.

From the Audience

The meeting adjourned at approximately 8:15 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Karen S. Carter, President

\_\_\_\_\_  
Douglas K. Weaver, Vice President

\_\_\_\_\_  
Jeri E. Stahr, Secretary

\_\_\_\_\_  
Susan C. Daiber, Member

\_\_\_\_\_  
Rodney J. Dale, Member

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Carolyn R. Morris, Member

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

June 19, 2018

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at  
7:00 a.m.

Place/Time

Board Members Present: Karen S. Carter  
Douglas K. Weaver  
Jeri E. Stahr  
Susan C. Daiber  
Rodney J. Dale  
Glenn L. Duncan  
Carolyn R. Morris

Roll Call

ECS Personnel Present: Cary Anderson  
Zach Barnbrook  
Tony England  
Rob Haworth  
Jason Inman  
Dawn McGrath  
Rod Roberson  
Frank Serge

The Board members exchanged their existing Ipads for newer ones and turned in any unused technology equipment. Cary Anderson, Memorial High School Principal, and Frank Serge, Central High School Principal, presented an update on the transition to one high school.

Topics Discussed

The meeting adjourned at approximately 9:00 a.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Karen S. Carter, President

\_\_\_\_\_  
Susan C. Daiber, Member

\_\_\_\_\_  
Douglas K. Weaver, Vice President

\_\_\_\_\_  
Rodney J. Dale, Member

\_\_\_\_\_  
Jeri E. Stahr, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Carolyn R. Morris, Member

**ACCOUNT BALANCES/INVESTMENT DETAIL**  
**May 2018**

PETTY CASH \$ 500.00

**GENERAL ACCOUNTS:**

Lake City Bank - Deposit Account	13,531,245.22
Lake City Bank - Accounts Payable	(446,120.34)
Lake City Bank - Merchant Account	(1,966.65)
Teachers Credit Union	2,924,613.81
BMO Harris Bank (UMR insurance)	407,420.00

**SCHOOL LUNCH ACCOUNTS:**

Lake City Bank - Prepaid Lunch	143,527.48
Change Fund	2,010.00

**TEXTBOOK RENTAL ACCOUNTS:**

Chase Bank	2,242,007.65
------------	--------------

**PAYROLL ACCOUNTS:**

Lake City Bank - Payroll Account	(9,485.59)
Lake City Bank - Flex Account	61,258.31

**INVESTMENTS:**

Certificate of Deposit	-
------------------------	---

**\$ 18,855,009.89**



BUSINESS OFFICE

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**To: Kevin Scott**

**From: Erica Purvis**

**Date: June 7, 2018**

**Subject: Temporary Inter-fund Loans**

---

**The following temporary inter-fund loans have been executed effective 5/31/2018:**

\$229,000.00 from Fund 0420 Bus Replacement to Fund 0350 Capital Projects Fund

\$84,000.00 from Fund 0420 Bus Replacement to Fund 0160 Referendum Tax Levy Fund



BUSINESS OFFICE

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. HAWORTH**  
**BOARD OF SCHOOL TRUSTEES**

**FROM: DR. ROBERT WOODS**

**DATE: JUNE 21, 2018**

**SUBJECT/ EXTRA CURRICULAR PURCHASE**

---

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
DRAMA Extra Curricular Account	Show-Kit/books for spring musical Alice in Wonderland	\$988.45



**ELKHART**  
COMMUNITY SCHOOLS

West Side Middle School  
101 N. Nappanee St.  
Elkhart, IN 46514

June 8, 2018

To: ECS School Board

Stephanie Rappatta is asking for \$988.45 to be paid from DRAMA ECA funds to pay for show-kit / books for the spring Musical. This purchase will enable the Drama department to put on a full scale production of "Alice in Wonderland" for family and friends. The Drama department will be recouping some of these funds with ticket sales to the shows.

Thank you for your consideration.

Kristie Stutsman  
Principal  
West Side Middle School





BUSINESS OFFICE

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. HAWORTH**  
**BOARD OF SCHOOL TRUSTEES**

**FROM: DR. ROBERT WOODS**

**DATE: JUNE 21, 2018**

**SUBJECT/ EXTRA CURRICULAR PURCHASE**

---

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:


SCHOOL/ACCOUNT	ITEM	AMOUNT
West Side Extra Curricular Account	PRIDE t-shirts	\$2,902.00



**WEST SIDE MIDDLE SCHOOL**  
101 SOUTH NAPPANEE STREET • ELKHART, IN 46514  
PHONE: 574-295-4815



**ELKHART COMMUNITY SCHOOLS**  
J.C. RICE EDUCATIONAL SERVICES CENTER  
2720 CALIFORNIA ROAD • ELKHART, IN 46514  
PHONE: 574-262-5500

To: Dr. Haworth  
From: Kristie Stutsman   
Date: June 20, 2018  
Re: Approval for Purchase of PRIDE t-shirts

---

West Side Middle School is requesting approval to purchase PRIDE t-shirts for our students from the extra-curricular account. The cost of the t-shirts is \$2902.00. The t-shirts are used as an incentive for students to give their best effort throughout the school year, emphasizing our PRIDE initiative.

The t-shirts are being purchased from

Your Promo People  
6032 Huguenard Rd  
Fort Wayne, IN 46818

**Elkhart Community Schools**  
Proposed School Fundraising Activities  
June 26, 2018, Meeting of Board of School Trustees

<b>School/Organization</b>	<b>Fundraising Activity Description/Purpose</b>	<b>Date(s) of Activity</b>	<b>Date Submitted</b>	<b>Sponsor(s)</b>
Memorial Student Government	Mangy Lion shirts will be sold for fans to wear to the Memorial vs. Central game on 8/17/18. Proceeds will be put into the Student Government fund to use for activities throughout the year.	8/1/2018 - 8/17/2018	6/15/2018	Julie Tyrakowski
Memorial Academic Competitions Club	EMHS apparel will be sold at Freshman Orientation night and throughout the first semester. Proceeds will be used purchase team shirts and snacks.	8/9/2018 - 1/9/2019	6/15/2018	Julie Tyrakowski
Memorial Student Government	Class Olympics shirts will be sold to students for homecoming week and Class Olympic competition. Each class has a designated color shirt. Shirts are not mandatory for students to participate in the competition.	8/15/2018 - 8/29/2018	6/15/2018	Julie Tyrakowski
	<b>Please note the following fundraiser is presented for confirmation only.</b>			

# Medical Plan Experience

May 2018

	<u>Cur Mo</u>	<u>Cur Mo</u>	<u>Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 449,650	\$ 827,037	\$ (377,387)	\$ 3,110,698	\$ 4,498,501	\$ (1,387,803)	
UMR Rx	\$ 133,758	\$ 148,835	\$ (15,077)	\$ 576,885	\$ 608,258	\$ (31,373)	
Less Amt Above Stop Loss	\$ -	\$ (145,828)	\$ 145,828	\$ -	\$ (606,905)	\$ 606,905	
<b>Total</b>	<b>\$ 583,408</b>	<b>\$ 830,044</b>	<b>\$ (246,636)</b>	<b>\$ 3,687,583</b>	<b>\$ 4,499,854</b>	<b>\$ (812,271)</b>	
<b>Expected</b>	<b>\$ 924,199</b>	<b>\$ 935,837</b>	<b>\$ (11,638)</b>	<b>\$ 4,621,886</b>	<b>\$ 4,686,826</b>	<b>\$ (64,940)</b>	
<b>Claims vs. Expected</b>	<b>\$ (340,791)</b>	<b>\$ (105,793)</b>	<b>\$ (934,303)</b>	<b>\$ (934,303)</b>	<b>\$ (186,972)</b>		

# policy

**BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS**

STUDENTS

*Proposed Revised 5830/page 1 of 4  
(with changes made following the 6/12/18 BST meeting)*

## STUDENT FUNDRAISING

The Board acknowledges that the solicitation of funds by or from students must be limited.

For purposes of this policy "student fundraising" shall include the solicitation and collection of money by or from students for any purpose and shall include the collection of money in exchange for tickets, papers, or any other goods or services for approved student activities.

The Board may permit student fundraising by students in school, on school property, or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools. The Board requires that for any fundraiser by student clubs and organizations, as well as by Corporation-support organizations, which involve the sale to students of food items and/or beverages to be consumed on campus, the food and/or beverage items to be sold comply with the current USDA Dietary Guidelines for Americans or SMART snacks guidelines.

Fundraising by approved school support organizations, that is, those organizations whose funds are managed by the Corporation, may be permitted in school by the principal. Such fundraising off school grounds may be permitted by the Superintendent.

Fundraising by students on behalf of school-related organizations whose funds are not managed by the Corporation may be permitted on school grounds by the Superintendent.

The Board may permit fundraising that involves any games of chance, such as bingo games, charity game nights, raffles, door prizes, fundraising festivals, activities related to pull tabs, punch-boards, tip-boards, and the like. However, any fundraiser involving games of chance must comply with Indiana law, including obtaining the appropriate license or permits.

Involvement of students under the age of eighteen (18) in fundraisers involving games of chance is limited as follows:

# policy

**BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS**

STUDENTS

*Proposed Revised 5830/page 2 of 4  
(with changes made following the 6/12/18 BST meeting)*

In compliance with I.C. 4-32. 2-5-21, no student under the age of eighteen (18) may play or participate in any of the following types of fundraising events - bingo games, charity game nights, ~~raffles~~, door prizes, fundraising festivals, activities related to pull tabs, punch-boards, tip-boards, and the like. No student under the age of eighteen (18) may sell tickets for any of the following types of fund-raising events - bingo games, charity game nights, ~~raffles~~, door prizes, fundraising festivals, activities related to pull tabs, punch-boards, tip-boards, and the like. Students, even those under eighteen (18) years of age, may sell tickets or chances for a raffle.

All other fundraising by Corporation support organizations shall be done in accordance with Board Policy 9211 and Policy 9700.

The Superintendent shall include

A. Philosophy

It is important for Elkhart Community Schools to protect the safety of all students within the district, encourage and support the positive image of Elkhart Community Schools, recognize the increased competition for available contributions to worthy organizations, and avoid the appearance of pressure, intimidation, or annoyance during school sponsored fundraising activities.

B. Guidelines

School sponsored fundraising activities should follow certain general guidelines. The activities should discourage door-to-door solicitation, bring people into the schools, provide buyers with fair return for money spent, indicate the school-related purpose for the fundraising event, minimize competition with local businesses, avoid promoting activities contradictory to appropriate educational goals, and allow for direct contributions to individual schools subject to Board approval, as appropriate.

# policy

**BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS**

STUDENTS

*Proposed Revised 5830/page 3 of 4  
(with changes made following the 6/12/18 BST meeting)*

## C. Procedures

School sponsored fundraisers must have the prior approval of the Board of School Trustees. Administrators seeking the approval of the Board must submit a written request to the Business office which includes the following information~~to the Board of School Trustees and provide the following information to the Business Office:~~

1. description of the proposed fundraising activity
2. school employee responsible for the fundraising activity
3. school employee responsible for the collection of proceeds from the fundraising activity
4. school employee responsible for the ordering of products, and
5. restrictions (if any) on the use of the proceeds from the fundraising activity

Subsequent to receipt of the forgoing information, the Business Office will submit the request to the Board of School Trustee for review.

The Superintendent shall distribute this policy to each organization granted permission to solicit funds.

### Solicitation by Students or Staff

The solicitation of funds by school classes, organizations, students, or staff is subject to the following:

- A. Solicitation of the public must be approved by the appropriate building principal(s) or the Assistant Superintendent for Instruction for solicitations involving more than one building.
- B. Solicitation of staff by students or students by staff is discouraged.
- C. Solicitation by sale of school pictures, book club programs, class rings, school publications, concessions, and book store items to students on school property requires principal approval.

# policy

**BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS**

STUDENTS

*Proposed Revised 5830/page 4 of 4  
(with changes made following the 6/12/18 BST meeting)*

## Fundraising by School Support Organizations

All fundraising activities should be conducted in such a way that the best educational interests of students are served, and the interest of the general public in the quiet enjoyment of home and hearth is preserved. Sections 1(A), 1(B) and 2, above, should be used by School Support Organizations as a guide for their fundraising activities.

© NEOLA 2011

~~January 1, 2017~~ June 26, 2018





DISTRICT COUNSEL/  
CHIEF OF STAFF

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO:** BOARD OF SCHOOL TRUSTEES/  
ROB HAWORTH, SUPERINTENDENT

**FROM:** W. DOUGLAS THORNE *WDT*  
DISTRICT COUNSEL/CHIEF OF STAFF

**DATE:** JUNE 22, 2018

---

**RE:** BOARD POLICY 5830

---

Pursuant to a board member's request, I have reviewed IC 4-32.2-5-1 *et. seq.*, those statutes related to the above captioned policy.

IC 4-32.2-5-20 provides a list of charity gaming events which are authorized under Indiana Law; including the following:

- Pull tabs
- Punchboards
- Tip boards
- Seal cards
- Bingo
- Raffles

IC 4-32.2-5-21 provides persons under the age of eighteen (18) may not play or participate in any event allowed under this chapter of title 4; however, the singular exception is persons under the age of eighteen (18) are allowed to sell chances or tickets in a raffle.

Based upon the foregoing, I would suggest the language of this policy be re-written so as to allow students under the age of eighteen (18) years to sell chances or tickets for a raffle.

WDT/dls

Application for Fundraiser Approval

School sponsored fundraisers must have the prior approval of the Board of School Trustees. Administrators seeking the approval of the Board must provide the following information to the Business Office:

Name of School:  Date Submitted:

Name of sponsoring group, club, class, etc:

Name of employee responsible for the fundraiser:

Phone number of employee responsible for fundraiser:

Name of employee responsible for collecting proceeds from the fundraising activity:

Description of the fundraising activity (include location if not at your school):

Does fundraising activity involve the sale of food to students on campus? Yes or No (circle one)

If yes, does fundraising activity comply with the current USDA Dietary Guidelines for Americans or SMART snacks guidelines? Yes or No (circle one)

Start Date/Time:  End Date/Time:

For what purpose will the proceeds from this fundraiser be used?

Does the fundraiser require students to go door to door? Yes or No (circle one)

Are there any restrictions of the use of the proceeds from this fundraising activity?

I acknowledge I have read and understand the policy regarding fund raising activities and sales adopted by the Board of School Trustees of the Elkhart Community Schools and agree to abide by the same.

Signature of employee responsible for fund raising activity: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Business Office Signature: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approved by the Board of School Trustees on \_\_\_\_\_

# policy

**BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS**

STUDENTS  
Proposed New 5460.01/page 1 of 1

## COMMENCEMENT EXERCISES

Commencement exercises will be held as a culmination of a student's academic achievements. Participation in commencement exercises is optional. Any student who has indicated a desire to take part may do so provided the student is within two (2) credits of meeting the general requirements set forth in applicable Board Policies and Administrative Regulations and is enrolled in the summer session courses necessary to complete those requirements.

A student will be eligible to participate in only one commencement exercise. When a student does not qualify to participate as described above, the student may participate in the commencement which immediately follows the completion of the requirements for a diploma.

~~Students who do not participate in commencement are to make arrangements with the individual school to receive diplomas, certificates of completion or certificates of attendance at a later time.~~

An exception to participation in commencement exercises will be made for Foreign Exchange students. Foreign Exchange students who have attended Elkhart Community Schools but have not completed graduation requirements may participate in commencement exercises and be presented with an appropriate certificate.

A building principal may, with good cause, deny participation in commencement exercises; however, such denial may be subject to review by the Superintendent/designee.

June 26, 2018

GUIDELINES FOR SECONDARY SCHOOL ATHLETICS

A. PURPOSE AND PHILOSOPHY

1. Purpose

- a) To encourage students involved in athletic activities to develop a wholesome and healthful lifestyle.
- b) To foster self-discipline.
- c) To communicate rules and regulations in a clear concise manner.
- d) To publish and distribute the rules and regulations so they are readily available to students, parents and staff.
- e) To provide coaches with guidelines so rule enforcement is done fairly and equally throughout the school district.

2. Philosophy

Interscholastic athletics are an integral part of the school system's educational programs and offers students a means to help develop self-discipline, accept responsibility, and make decisions to prepare for the adult world. Athletics will also help students to develop a social conscience as well as intellectual faculties. We believe learning is a never-ending process and athletic involvement helps to develop a positive set of values to guide young people through life.

B. RESPONSIBILITIES

Involvement and association with athletics is a privilege. This privilege is extended to all students, provided they are willing to assume certain responsibilities.

A student must be willing to make necessary sacrifices in order to be a credit to himself/herself. This can be done by

1. achieving academically by first being a good student;
2. exhibiting high standards of social behavior;
3. displaying positive sportsmanship;
4. respecting other athletes, cheerleaders, officials, spectators, and those in authority;
5. being cooperative;
6. maintaining a good appearance including cleanliness and good grooming;
7. using language which reflects well on self, family, and school;
8. being a positive leader by example, words, and/or actions; and
9. complying with the rules to be in good standing at the completion of the sport season (the last contest or the awards program, whichever comes later).

C. ELIGIBILITY

1. All students, as outlined by IHSAA, must have a completed school-approved physical examination form on file before practicing and must be in good standing with the school.
2. Students must have a signed form on file *indicating* their parents/guardians have read the material on concussions/cardiac arrest, insurance release form, guidelines agreement, and drug waiver which are provided to each student with an athletic

physical examination packet. Students are not allowed to participate in athletics until these forms are on file.

3. High school students must have earned passing grades in ~~five (5)~~ six (6) or more full-credit semester subjects during the previous grading period and must be currently enrolled in ~~five (5)~~ six (6) or more full credit subjects.
4. Middle school students must be passing six or more classes at grade check time.

D. GENERAL RULES

The principal shall enforce all rules and regulations as described in "Guidelines for Good School Order" and "School Rules for Student Conduct." The rules stated herein are in additions to the aforementioned rules.

All rules regarding behavior and/or training as outlined in IHSAA regulations apply.

The use of alcohol, tobacco, and certain other drugs are regarded as detrimental to good health and are illegal; therefore, all participants are expected to establish habits which would extend throughout the year (12 months), including in-season during school, out of season during school, and summer.

The following general rules for participants have been established:

1. A participant shall not violate local and state laws, IHSAA regulations, nor the Elkhart Community Schools' "Guidelines for Good School Order," "School Rules for Student Conduct," the "Guidelines for Secondary School Athletics," and the "Substance Abuse Testing Program for High School Student Athletic Participants and Student Drivers."
2. A participant must attend at least one-half day of school on the day in which they participate in competition, performance, or practice unless excused by the principal or designee.
3. A participant shall not engage in an act of hazing. Hazing will be considered to be any act of initiation into any organization, group, activity, or social entity which causes or creates a substantial risk of causing mental, emotional, or physical harm to any person. Permission, consent, or assumption of risk by an individual subjected to hazing will not diminish the inappropriateness of an act of hazing.
4. A participant shall not possess or use tobacco products.
5. A participant shall not consume or be in possession of alcoholic beverages (except at religious services and then only when no school-related activity follows later that day).
6. A participant shall not knowingly misuse or distribute any prescription drug or knowingly possess, use, distribute, or be under the influence of any Controlled Substance, including, but not limited to, any anabolic steroid, hallucinogenic, narcotic, depressant, stimulant, and any pure or adulterated form of marijuana, opium, or cocaine. Nor shall any participant possess, use, or distribute paraphernalia for use of such substances. Use of a substance as prescribed by a licensed practitioner shall not constitute a violation of this rule.
7. A participant shall not be present at a place where alcohol is being illegally consumed or possessed or where a Controlled Substance (see D-6) is being illegally possessed, used, misused, or distributed.

E. PROCEDURE FOR ALLEGED VIOLATIONS

Any alleged violation of the above general rules shall be reported first to the principal, designee, or athletic director, and then is to be followed by an investigation by the (in-season) coach, athletic director, and principal. If the student is found to be in violation of the rules, the following disciplines will result:

1. When information regarding an alleged violation of criminal law comes to the attention of the school, or following an arrest of any student participant, an investigation will be made by the coach, athletic director, and/or principal. A student may be excluded from participation pending the school's investigation. Discipline will be determined by the results of the school's investigation.
2. Any student participant who is convicted of a felony or is adjudicated for an equivalent offense shall be excluded from participation for one full year (12 months) following the date the offense was adjudicated or the date the school discipline associated with the violation was begun, whichever occurs first. Conviction/adjudication of a misdemeanor (other than a drug substance offense) or admission to any criminal act shall be subject to discipline by the coach, athletic director, and/or principal.
3. Participants in violation of other rules and regulations not governed by the Guidelines for Secondary School Athletics will be governed by decisions of their respective coach, athletic director and/or principal.
4. Other than situations covered in E-2, on the first offense in violation of Section D-4, 5, 6, 7, or 8, the student will be excluded from contest participation for a minimum of 1/3 of the contests (include one IHSAA tournament contest) for the present or next sport. If an exclusion period includes a fraction of an athletic contest and that fraction is .5 or higher, the athlete will not be allowed to participate in any part of that contest. If the fraction is lower than .5, then the athlete will be allowed to participate in the entire contest. If the violation occurs in the last 1/3 of the sport season, the athlete will not be considered in good standing and therefore will forfeit all awards for that sport season, which ends following the last contest or awards program, whichever comes later. If the violation occurs at a time other than during the last 1/3 of the season, and the athlete qualifies for any awards, the awards may be given subject to the approval of the head coach and the athletic director.

When a student self reports within one (1) school day of the violation, the athlete will be removed from practice for the first week of the exclusion period. Following the first week, practice for the athlete will be at the discretion of the head coach. When it is determined the student has been truthful about the violation from the beginning of the investigation, the one week practice exclusion will be waived and the penalty for exclusion from participation will be reduced by 50%.

A review of relevant factors, including an addictions assessment, may be held by the coach, athletic director, parent(s), and principal. Following the meeting a decision regarding return to participation will be made by school personnel.

5. Students using, misusing, and/or abusing drugs are encouraged to participate in an addictions assessment program and any follow-up therapy recommended. Voluntary participation in addictions assessment/drug treatment, not in connection with any known violation of these guidelines, will not be cause for exclusion from participation.

6. When there have been two or more offenses at the middle school or at the high school, in violation of Section D-4, 5, 6, 7, or 8, the athlete will be excluded from all athletic participation for one full year (12 months).

F. APPEAL PROCEDURE

Any excluded participant may appeal a decision of exclusion. Appeals will be reviewed by the superintendent or designee. Parent(s) of the student or the student must notify the superintendent, in writing, of the desire for a conference within five (5) school days of the decision to exclude.

| ~~May 12, 2015~~ June 26, 2018

June 20, 2018

At the June 26, 2018 Board meeting I will recommend Board approval of the following bids.

- a) Food Service Department received 3 food bids from Gordon Food Service, Stanz Food Service and Commercial Foods. The lowest, most responsive and responsible bidders are:

Gordon Food Service	\$ 503,701.82
Stanz Food Service	\$ 397,074.46
Commercial Foods	<u>\$ 273,764.25</u>
<b>Total</b>	<b>\$1,174,540.53</b>

- b) Food Service Department received 2 commodities bids from Gordon Food Service and Stanz Food Service. The lowest most responsive and responsible bidders are:

Gordon Food Service	\$ 394,415.05
Stanz Food Service	<u>\$ 533,969.20</u>
<b>Total</b>	<b>\$ 928,384.25</b>

- c) Food Service Department received 2 Fresh produce bids from Gordon Food Service and Piazza Produce. The lowest responsive and responsible bidders are:

Gordon Food Service	\$ 141,926.53
Piazza Produce	<u>\$ 147,246.05</u>
<b>Total</b>	<b>\$ 289,172.58</b>

- d) Food Service Department received 5 supply bids from Commercial Foods, Daxwell, Gordon Food Service, Stanz Food Service and Wallace Packaging. The lowest most responsive and responsible bidders are:

Gordon Food Service	\$ 212,501.89
Stanz Food Service	\$ 189,438.83
Wallace Packing	\$ 4,625.00
Daxwell	\$ 49,861.33
Commercial Foods	<u>\$ 23,774.50</u>
<b>Total</b>	<b>\$ 480,201.55</b>

- e) Food Service Department received 3 bakery bids from Alpha Kreamo Bakers, Gordon Food Service and Stanz Food Service. The lowest most responsive and responsible bidders are:

Alpha Kreamo Bakers	\$ 26,341.74
Gordon Food Service	\$ 74,059.85
Stanz Food Service	<u>\$ 37,627.08</u>
<b>Total</b>	<b>\$138,028.68</b>

- f) Food Service Department received 2 dairy bids from Prairie Farms Dairy and Dean Foods. The lowest most responsive and responsible bidders are.

Dean Foods	<u>\$ 614,307.04</u>	<b>Escalating/De-Escalating</b>
<b>Total</b>	<b>\$ 614,307.04</b>	<b>Escalating/De-Escalating</b>

**Grand Total of all Bids \$ 3,624,697.63**

A summary of the bids received in all of the bid categories, vender overview, costing breakdown, commodity and bid comparison is attached for your reference. If you would like to review the detailed bids for any (or all) bid categories prior to next Tuesday's board meeting, these documents are available in my office. Please contact me at 262-5523 if you would like to make arrangements to review this information, or if you have any questions concerning the bids.

Sincerely,

Pam Melcher



# MEMORANDUM

**Date:** June 26, 2018

**To:** Dr. Robert Haworth, Superintendent  
Board of School Trustees

**From:** Pam Melcher  
Food Service Director

**RE:** Recommendation of Food Bid

---

On Tuesday, May 22, 2018 at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Mr. Tony Gianesi publicly opened and read aloud the bids for Food.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Food Bid** from **July 30, 2018 through August 2, 2019** to the following company:

Gordon Food Service	\$ 503,701.82
Stanz Foodservice	\$ 397,074.46
Commercial Foods	\$ 273,764.25

---

Total	\$1,174,540.53
-------	----------------

# MEMORANDUM

**Date:** June 26, 2018

**To:** Dr. Robert Haworth, Superintendent  
Board of School Trustees

**From:** Pam Melcher  
Food Service Director

**RE:** Recommendation of Commodity Bid

---

On Tuesday, May 22, 2018 at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Mr. Tony Gianesi publicly opened and read aloud the bids for Commodities.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Commodity Bid** from **July 30, 2018 through August 2, 2019** to the following company:

Gordon Food Service	\$ 394,415.05
---------------------	---------------

Stanz Foodservice	\$ 533,969.20
-------------------	---------------

---

Total	\$ 928,384.25
-------	---------------

Revised June 20, 2018

# MEMORANDUM

**Date:** June 26, 2018

**To:** Dr. Robert Haworth, Superintendent  
Board of School Trustees

**From:** Pam Melcher  
Food Service Director

**RE:** Recommendation of Fresh Produce Bid

---

On Tuesday, May 22, 2018 at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Mr. Tony Gianesi publicly opened and read aloud the bids for Fresh Produce.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Fresh Produce Bid** from **July 30, 2018 through August 2, 2019** to the following company:

Gordon Food Service	\$ 141,926.53
---------------------	---------------

Piazza Produce	\$ 147,246.05
----------------	---------------

---

Total	\$ 289,172.58
-------	---------------

Revised June 20, 2018

# MEMORANDUM

**Date:** June 26, 2018

**To:** Dr. Robert Haworth, Superintendent  
Board of School Trustees

**From:** Pam Melcher  
Food Service Director

**RE:** Recommendation of Supply Bid

---

On Tuesday, May 22, 2018 at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Mr. Tony Gianesi publicly opened and read aloud the bids for Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Supply Bid** from **July 30, 2018 through August 2, 2019** to the following company:

Gordon Food Service	\$ 212,501.89
Stanz Foodservice	\$ 189,438.83
Wallace Packaging	\$ 4,625.00
Daxwell	\$ 49,861.33
Commercial Foods	\$ 23,774.50

---

Total	\$ 480,201.55
-------	---------------

Revised June 20, 2018

# MEMORANDUM

**Date:** June 26, 2018

**To:** Dr. Robert Haworth, Superintendent  
Board of School Trustees

**From:** Pam Melcher  
Food Service Director

**RE:** Recommendation of Bakery Bid

---

On Tuesday, May 22, 2018 at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Mr. Tony Gianesi publicly opened and read aloud the bids for Bakery Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Bakery Bid** from **July 30, 2018 through August 2, 2019** to the following company:

Alpha, Kreamo Bakers	\$ 26,341.74
Gordon Food Service	\$ 74,059.85
Stanz Food Service	\$ 37,627.08

---

Totals	\$ 138,028.68
--------	---------------

# MEMORANDUM

**Date:** June 26, 2018

**To:** Dr. Robert Haworth, Superintendent  
Board of School Trustees

**From:** Pam Melcher  
Food Service Director

**RE:** Recommendation of Dairy Bid

---

On Tuesday, May 22, 2018 at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Mr. Tony Gianesi publicly opened and read aloud the bids for Dairy Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Dairy Bid** from **July 30, 2018 through August 2, 2019** to the following company:

Dean Foods	\$ 614,307.04
------------	---------------

---

Total	\$ 614,307.04 (Escalating/De-Escalating)
-------	--

Elkhart Community Schools  
 Food Service Department  
 2018-2019 BIDS  
 Bid Period from July 30, 2018 through August 2, 2019

Category	Gordon's	Stanz	Commercial Foods	Piazza Produce	Wallace Packaging	Daxwell	Alpha Kreamo	Dean Foods
<b>Food</b>								
Beverage	\$32,044.25	\$133,032.06	\$53,895.65					
Juice		\$13,349.20						
Dairy			\$117.95					
Breakfast/Frozen Entrée	\$160,944.40	\$24,148.25						
Breakfast/Frozen Meat	\$13,341.25							
Breakfast/Grain-Cereal	\$15,016.45		\$59,339.25					
Condiment	\$14,831.36	\$14,207.99						
Condiment/Salad Dressing	\$18,463.20	\$26,702.75						
Condiment/Spice/Flavoring	\$2,514.15	\$1,198.06						
Bread/Grain	\$4,908.25							
Fruit/Bowls		\$24,816.56	\$90,566.00					
Fruit/Bagged	\$28,770.75	\$202.00						
Fruit/Canned	\$2,368.50	\$19,333.00						
Sherbet/Slushies/Juice	\$21,960.00	\$14,230.00						
Smart Snack/Frozen		\$24,600.00						
Meats/Entrée-Beef	\$15,876.00							
Meats/Entrée	\$66,541.10	\$5,197.30						
Meats/Entrée-Pork	\$2,512.38	\$6,828.00						
Meats/Entrée-Poultry	\$11,066.00	\$16,865.85						
Misc./Gelatin & Pudding	\$578.75							
Misc./Misc.	\$1,644.65	\$660.00	\$950.00					
Soup-Base-Gravy	\$9,122.85							
Misc Snack	\$23,861.65	\$10,070.00	\$66,654.40					
Refrigerator/Cheese	\$1,259.00	\$2,740.06						
Refrigerator/Meat	\$876.40	\$8,377.30						
Refrigerator/Egg		\$214.20						
Refrigerator/Other Dairy	\$14,000.80	\$24,772.51						
Refrigerator/Pasta	\$173.70	\$5,723.40						
Staples/Grains	\$16,669.25	\$1,835.72						
Staples/Staples	\$1,308.83	\$1,316.75	\$2,241.00					
Staples/Shortening & Oils	\$1,496.55	\$620.40						
Vegetable/Can	\$10,694.20	\$13,042.50						
Vegetable/Frozen	\$8,028.95	\$2,746.70						
Allergy	\$2,828.20	\$243.90						

Category	Gordon's	Stanz	Commercial Foods	Piazza Produce	Wallace Packaging	Daxwell	Alpha Kreamo	Dean Foods
----------	----------	-------	------------------	----------------	-------------------	---------	--------------	------------





**Elkhart Community Schools  
Food Service  
Bid Comparison**

**Food**

2014-2015	GFS	\$873,233.70	Increase:	<b>\$227,895.91</b>
2015-2016	GFS	\$399,123.74	Savings:	<b>\$474,109.96</b>
2016-2017	GFS	\$692,939.60	Increase:	<b>\$293,815.86</b>
2017-2018	GFS	\$739,369.11	Increase:	<b>\$46,429.51</b>
2018-2019	GFS	\$503,701.82	Savings:	<b>\$235,667.29</b>

2014-2015	Stanz	\$672,107.41	Increase:	<b>\$252,658.50</b>
2015-2016	Stanz	\$245,433.14	Savings:	<b>\$426,674.27</b>
2016-2017	Stanz	\$563,976.76	Increase:	<b>\$318,543.62</b>
2017-2018	Stanz	\$460,069.57	Savings:	<b>\$103,907.19</b>
2018-2019	Stanz	\$397,074.46	Savings:	<b>\$62,995.11</b>

2014-2015	Commercial Foods	\$316,962.77	Increase:	<b>\$289,634.92</b>
2015-2016	Commercial Foods	\$28,804.94	Savings:	<b>\$288,157.83</b>
2016-2017	Commercial Foods	\$44,177.19	Increase:	<b>\$15,372.25</b>
2017-2018	Commercial Foods	\$210,604.49	Increase:	<b>\$166,427.30</b>
2018-2019	Commercial Foods	\$273,764.25	Increase:	<b>\$63,159.76</b>

2014-2015	7-UP/Snapple	\$7,282.50		
2015-2016	7-UP/Snapple	\$4,452.00	Savings:	<b>\$2,830.50</b>
2017-2018	7-UP/Snapple	\$5,580.00	Increase:	<b>\$1,128.00</b>

2015-2016	Troyer's Food	\$903,851.92	Increase:	<b>\$903,851.92</b>
-----------	---------------	--------------	-----------	---------------------

**Commodity**

2014-2015	GFS	\$172,211.80	Increase:	<b>\$126,833.66</b>
2015-2016	GFS	\$82,348.25	Savings:	<b>\$89,863.55</b>
2016-2017	GFS	\$256,202.39	Increase:	<b>\$173,854.14</b>
2017-2018	GFS	\$474,970.62	Increase:	<b>\$218,768.23</b>
2018-2019	GFS	\$394,415.05	Savings:	<b>\$80,555.57</b>

2014-2015	Stanz	\$506,086.90	Savings:	<b>\$20,072.20</b>
2015-2016	Stanz	\$56,415.00	Savings:	<b>\$449,671.90</b>
2016-2017	Stanz	\$326,291.80	Increase:	<b>\$269,876.80</b>
2017-2018	Stanz	\$368,158.08	Increase:	<b>\$41,866.28</b>
2018-2019	Stanz	\$533,969.20	Increase:	<b>\$165,811.12</b>

2015-2016	Troyer's Food	\$1,008,110.87	Increase:	<b>\$1,008,110.87</b>
-----------	---------------	----------------	-----------	-----------------------

**Produce**

2014-2015	GFS	\$141,474.23	Increase:	<b>\$26,298.89</b>
2015-2016	GFS	\$54,987.36	Savings:	<b>\$86,486.87</b>
2016-2017	GFS	\$134,702.36	Increase:	<b>\$79,715.00</b>
2017-2018	GFS	\$39,204.47	Savings:	<b>\$95,497.89</b>
2018-2019	GFS	\$141,926.53	Increase:	<b>\$102,722.06</b>

2014-2015	Piazza Produce	\$275,433.00	Savings:	<b>\$10,692.50</b>
2015-2016	Piazza Produce	\$120,223.50	Savings:	<b>\$155,209.50</b>

2016-2017	Piazza Produce	\$175,652.68	<b>Increase:</b>	<b>\$55,429.18</b>
2017-2018	Piazza Produce	\$97,418.45	<b>Savings:</b>	<b>\$78,234.23</b>
<b>2018-2019</b>	<b>Piazza Produce</b>	<b>\$147,246.50</b>	<b>Increase:</b>	<b>\$49,828.05</b>
2015-2016	Troyer's Farm	\$68,825.75	<b>Increase:</b>	<b>\$68,825.75</b>
2015-2016	Shelton's Farm	\$129,270.90	<b>Increase:</b>	<b>\$129,270.90</b>
2017-2018	Shelton's Farm	\$177,482.55	<b>Increase:</b>	<b>\$48,211.65</b>
<b>Supplies</b>				
2014-2015	GFS	\$153,096.42	<b>Increase:</b>	<b>\$118,810.04</b>
2015-2016	GFS	\$60,234.08	<b>Savings:</b>	<b>\$92,862.34</b>
2016-2017	GFS	\$103,294.77	<b>Increase:</b>	<b>\$43,060.69</b>
2017-2018	GFS	\$40,785.44	<b>Savings:</b>	<b>\$62,509.33</b>
<b>2018-2019</b>	<b>GFS</b>	<b>\$212,501.89</b>	<b>Increase:</b>	<b>\$171,716.45</b>
2014-2015	Stanz	\$87,162.31	<b>Increase:</b>	<b>\$23,167.49</b>
2015-2016	Stanz	\$209,118.86	<b>Increase:</b>	<b>\$121,956.55</b>
2016-2017	Stanz	\$117,468.74	<b>Savings:</b>	<b>\$91,650.12</b>
2017-2018	Stanz	\$91,909.16	<b>Savings:</b>	<b>\$25,559.58</b>
<b>2018-2019</b>	<b>Stanz</b>	<b>\$189,438.83</b>	<b>Increase:</b>	<b>\$97,529.67</b>
2014-2015	Wallace Packaging	\$17,574.70	<b>Increase:</b>	<b>\$13,551.70</b>
2015-2016	Wallace Packaging	\$478.10	<b>Savings:</b>	<b>\$17,096.60</b>
2016-2017	Wallace Packaging	\$27,637.50	<b>Increase:</b>	<b>\$27,159.40</b>
2017-2018	Wallace Packaging	\$34,387.50	<b>Increase:</b>	<b>\$6,750.00</b>
<b>2018-2019</b>	<b>Wallace Packaging</b>	<b>\$4,625.00</b>	<b>Savings:</b>	<b>\$29,762.50</b>
2014-2015	Daxwell	NO BID		
2015-2016	Daxwell	\$52,037.50	<b>Increase:</b>	<b>\$52,037.50</b>
2016-2017	Daxwell	\$6,972.20	<b>Savings:</b>	<b>\$45,065.30</b>
2017-2018	Daxwell	\$9,072.33	<b>Increase:</b>	<b>\$2,100.13</b>
<b>2018-2019</b>	<b>Daxwell</b>	<b>\$49,861.33</b>	<b>Increase:</b>	<b>\$40,789.00</b>
2016-2017	Central Poly	\$304.00		
2017-2018	All American	\$291.50	<b>Savings:</b>	<b>\$12.50</b>
2015-2016	Troyer's Food	\$3,355.20	<b>Increase:</b>	<b>\$3,355.20</b>
2016-2017	Commercial Foods	\$4,397.50		
2017-2018	Commercial Foods	\$5,855.00	<b>Increase:</b>	<b>\$1,457.50</b>
<b>2018-2019</b>	<b>Commercial Foods</b>	<b>\$23,774.50</b>	<b>Increase:</b>	<b>\$17,919.50</b>
<b>Bakery</b>				
2014-2015	Alpha/Kreamo	\$44,713.00	<b>Increase:</b>	<b>\$23,348.89</b>
2015-2016 Fresh	Alpha/Kreamo	\$1,227.50	<b>Savings:</b>	<b>\$43,485.50</b>
2016-2017 Fresh	Alpha/Kreamo	\$26,519.14	<b>Increase:</b>	<b>\$25,291.64</b>
2017-2018	Alpha/Kreamo	\$45,989.26	<b>Increase:</b>	<b>\$19,470.12</b>
<b>2018-2019</b>	<b>Alpha/Kreamo</b>	<b>\$26,341.75</b>	<b>Savings:</b>	<b>\$19,647.51</b>

2014-2015	Aunt Millie's	\$5,731.97	<b>Increase:</b>	<b>\$3,649.17</b>
2015-2016 Fresh	Aunt Millie's	\$36,606.28	<b>Increase:</b>	<b>\$30,874.31</b>
2016-2017 Fresh	Aunt Millie's	\$2,331.02	<b>Savings:</b>	<b>\$34,275.26</b>
2017-2018	Aunt Millie's	\$2,445.45	<b>Increase:</b>	<b>\$114.43</b>

2015-2016 Frozen	GFS	\$10,759.59	<b>Increase:</b>	<b>\$10,759.59</b>
2016-2017 Frozen	GFS	\$18,543.05	<b>Increase:</b>	<b>\$7,783.46</b>
2017-2018	GFS	\$33,390.95	<b>Increase:</b>	<b>\$14,847.90</b>
2018-2019	GFS	\$74,059.85	<b>Increase:</b>	<b>\$40,668.90</b>

2015-2016 Frozen	Stanz	\$6,316.90	<b>Increase:</b>	<b>\$6,316.90</b>
2016-2017 Frozen	Stanz	\$72,950.93	<b>Increase:</b>	<b>\$66,634.03</b>
2017-2018	Stanz	\$21,854.10	<b>Savings:</b>	<b>\$51,096.83</b>
2018-2019	Stanz	\$37,627.08	<b>Increase:</b>	<b>\$15,772.98</b>

### Dairy

2014-2015	Prairie Farms	\$742,731.18	<b>Increase:</b>	<b>\$882.16</b>
2015-2016	Prairie Farms	\$697,104.90	<b>Savings:</b>	<b>\$45,626.28</b>
2016-2017	Prairie Farms	\$666,286.49	<b>Savings:</b>	<b>\$30,818.41</b>

2017-2018	Dean Foods	\$665,071.16	<b>Savings</b>	<b>\$1,215.33</b>
2018-2019	Dean Foods	\$614,370.04	<b>Savings</b>	<b>\$50,701.12</b>

### Totals:

2014-2015		\$4,015,801.89	<b>Increase:</b>	<b>\$772,632.00</b>
2015-2016		\$4,341,006.28	<b>Increase:</b>	<b>\$325,204.39</b>
2016-2017		\$3,241,312.62	<b>Savings:</b>	<b>\$1,099,693.66</b>
2017-2018		\$3,523,909.19	<b>Increase:</b>	<b>\$282,596.57</b>
2018-2019		\$3,624,697.63	<b>Increase:</b>	<b>\$100,788.44</b>

## PRODUCT PRICE COMPARISON

Product	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Bean & Beef Burrito	\$48.66	\$49.57	\$50.16	\$50.16	\$50.16
Hot Dog	\$12.21	\$28.35	\$26.84	\$28.41	\$26.95
Spaghetti Noodles	\$25.34	\$25.34	\$25.34	\$22.35	\$23.18
Pork Tenderloin	\$17.80	\$17.80	\$17.80	\$20.83	\$17.07
Pizza Bites	\$38.20	\$41.66	\$42.92	\$41.88	\$41.88
Chicken Sandwich	\$38.30	\$40.55	\$41.40	\$59.23	\$59.24
Galaxy Pizza	\$33.66	\$33.03	\$33.85	\$33.18	\$34.78
Spicy Chicken Sandwich	\$39.50	\$44.45	\$45.30	\$65.36	\$65.37
Bosco Sticks	\$32.49	\$25.92	\$28.10	\$28.14	\$32.64
Corn Dog	\$27.31	\$27.31	\$27.31	\$27.31	\$27.59
Big Daddy Cheese Pizza	\$47.08	\$46.61	\$48.23	\$47.60	\$48.86
Popcorn Chicken	\$29.80	\$30.95	\$31.60	\$40.60	\$44.00
BBQ Pork	\$31.50*	\$31.50	\$32.00	\$31.80	\$31.80
Garlic Bread	\$20.27	\$20.27	\$19.85	\$19.80	\$19.80
Pot Roast	\$38.52	\$43.83	\$36.35	\$36.50	\$39.69
Yogurt bulk	\$18.31	\$21.45	\$21.45	\$22.45	\$20.27
Applesauce cup	\$15.05	\$20.05	\$15.62	\$20.41	\$21.84
Egg & Bacon Pizza	\$44.75	\$47.41	\$47.44	\$45.65	\$48.27
Pancake	\$15.98	\$15.98	\$16.18	\$16.18	\$16.99
Sausage links	\$36.88	\$36.88	\$36.03	\$38.45	\$39.19
Blueberry Pancakes	\$29.07	\$28.08	\$28.71	\$25.90	\$25.90
French Toast	\$35.82	\$38.31	\$40.71	\$50.70	\$52.81
String Cheese	\$14.55	\$14.92	\$14.88	\$15.50	\$15.57
Scrambled Eggs	\$19.98	\$19.38	\$18.91	\$21.23	\$22.97
Sliced Tomatoes	\$10.50	\$10.45	\$18.00	\$16.90	\$16.90
Whole Tomatoes	\$26.48	\$20.95	\$19.95	\$10.50	\$17.33
Green Pepper	\$26.04	\$16.63	\$21.13	\$26.08	\$15.75
Celery Stix	\$19.38	\$8.00	\$7.95	\$7.90	\$20.09
Snack carrots	\$18.65	\$18.01	\$18.34	\$18.51	\$19.71
Carrot Stix	\$17.27	NB	\$20.50	\$20.68	\$21.86
Shredded lettuce	\$15.95	\$15.40	\$15.40	\$14.95	\$14.95
Romaine ribbons	\$17.33	\$16.95	\$17.87	\$16.95	\$16.95
Romaine cut	\$24.28	\$18.95	\$23.96	\$34.90	\$34.90
Broccoli bite	\$26.95	\$39.00	\$36.00	\$32.95	\$34.00
Broccoli & cauliflower	\$15.65	\$15.45	\$16.24	\$13.75	\$16.61
Cole slaw	\$19.10	\$16.47	\$17.32	\$12.48	\$12.75
Cantalope/honeydew	\$33.33	\$34.18	\$36.60	\$37.21	\$37.21
Lunch bunch grapes	\$32.60	\$30.21	\$15.74	\$15.65	\$34.15
Strawberries	\$15.20	\$13.08	\$15.85	\$14.20	\$14.00
Orange Section	\$40.85	\$34.00	\$63.00	\$59.90	NO Bid
Pineapple Chunks	\$37.24	\$37.24	\$42.51	\$44.03	\$44.07
<b>Total</b>	<b>\$1,076.33</b>	<b>\$1,094.57</b>	<b>\$1,153.34</b>	<b>\$1,207.16</b>	<b>\$1,198.05</b>

## Commodity Comparison

Company	Year	Pounds	Money Saved
<b>K12 Foodservice</b>			
	2013-2014	142,837.92	\$191,758.92
	2014-2015	109,161.91	\$155,697.33
	2015-2016	85,879.76	\$173,339.19
	2016-2017	110,544.00	\$217,573.00
	2017-2018	148,823.00	\$206,602.00
<b>Processor Link</b>			
	2013-2014	190,869.02	\$128,738.94
	2014-2015	177,900.84	\$116,911.02
	2015-2016	168,209.99	\$168,022.08
	2016-2017	131,284.44	\$91,020.22
	2017-2018	174,303.72	\$137,627.89
<b>USDA/Brown Box</b>			
	<b>Total Entitlement</b>	<b>Entitlement Used</b>	<b>Remaining Balance</b>
		<b>Including bonus buys</b>	
2013-2014	\$426,789.18	\$424,173.88	\$2,615.30
2014-2015	\$431,630.82	\$441,261.13	(\$8,630.31)
2015-2016	\$428,159.05	\$434,758.97	(\$65,599.22)
2016-2017	\$479,630.26	\$489,222.77	(\$9,592.51)
2017-2018	\$519,419.10	\$529,807.14	(\$10,388.31)

Revised 7/14/2018

Companies that received bid packets 2018-2019	Submitted Bid	Declined to Bid	No Response
<b>FOOD BID</b>			
Gordon Food Service	X		
Stanz Foodservice	X		
Commercial Foods	X		
Dr. Pepper/Snapple Group			X
Acosta			X
	3	0	2

Companies that received bid packets 2018-2019	Submitted Bid	Declined to Bid	No Response
<b>COMMODITY</b>			
Gordon Food Service	X		
Stanz Foodservice	X		
Acosta			X
	2	0	2

Companies that received bid packets 2018-2019	Submitted Bid	Declined to Bid	No Response
<b>PRODUCE</b>			
Gordon Food Service	X		
Stanz Foodservice			X
Piazza Produce	X		
Caito Foods			X
Shelton Farms			Responded Late
	2	0	3

Companies that received bid packets 2018-2019	Submitted Bid	Declined to Bid	No Response
<b>SUPPLY</b>			
Acosta			X
All American Poly Corp			X
American Pride Paper & Plastics, Inc			Incomplete
Central Poly Corp.			X
Commercial Foods	X		
Daxwell	X		
Gordon Food Service	X		
Huhtamaki, Inc.			Not a Direct Vendor
Par-Pak			X
Stanz Foodservice	X		
Wallace Packaging, LLC	X		
Webco Packaging			X
	5	0	7

Companies that received bid packets 2018-2019	Submitted Bid	Declined to Bid	No Response
<b>BAKERY BID</b>			
Alpha/Kreamo Bakery	X		
Aunt Millies			Responded Late
Aunt Millies Bakehouse			Not a Direct Vendor
Gordon Food Service	X		
Stanz Foodservice	X		
	3	0	2

Companies that received bid packets 2018-2019	Submitted Bid	Declined to Bid	No Response
<b>DAIRY BID</b>			
Dean Foods	X		
Prairie Farms Dairy	X		
Scholl Dairy		X	
	2	1	0

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.
IDOE Security Grant	Indiana Department of Education	Elkhart Community Schools	Jason Inman	\$25,000.00	Pondurance, LLC. ("Pondurance") will work with the Director of Technology Services (Jason Inman) to perform a thorough assessment of ECS policies, procedures and technologies to secure the IT environment and meet compliance requirements. They will also perform a risk assessment of any non-compliant findings in order to help prioritize remediation efforts and develop solutions to complex compliance issues. Pondurance will help ECS achieve compliance, while securing the IT environment from potential attacks and data breaches.	Pondurance, LLC. ("Pondurance") will provide 24 X 7 X 365 threat hunting and response services by monitoring network traffic and providing investigation and validation of compromises. Prioritized notifications will integrate with ECS ticketing procedures. Monitoring services will involve analyzing log data, using a web-based user interface to allow Tech Services and Pondurance SOC (Security Operations Center) analysts to search and visualize the collected logs. When suspicious events match alerts, tickets will be generated and a decision tree will be used to alert the appropriate Tech Services staff. This grant will support the district vision, focus, and goals by strengthening data security and creating an environment in which potential attacks and data breaches can be dealt with or eliminated before they become a problem.	A dollar for dollar match is available for up to \$25,000 from the IDOE. The total annual services will cost \$56,619, which includes a \$6,291 discount. Annual billing will occur on the month and day of original execution in subsequent periods beyond year one. Pondurance understands that ECS is exempt from any sales taxes associated with these services.
Carl D. Perkins	DWD/DOE	EACC	William E. Kovach	\$742,625.00	The grant funds will support professional development, equipment, training, and support personnel at EACC. William Kovach will oversee the grant.	The Perkins grant is used to support innovative programming at EACC.	Personnel \$239,650 Fringe \$63,571 Travel \$80,000 Contractual Serv. \$32,684 Equipment \$319,720 Materials \$7,000
Title I Part A	IDOE	District grant for Title I schools: Beardsley, Beck, Daly, Hawthorne, Monger, Osolo, Riverview, Roosevelt, Woodland, Pierre Moran	Beth A. Williams	\$3,777,478.73	To support Title I school programs. Beth A. Williams	Increase student achievement and teacher efficacy through RTI (Response to Instruction) and PLCs in Title I schools.	The budget includes staff to support grant administration, staff to support student interventions, PreK program, professional development, parent engagement, summer programs, homeless mandatory reservation, non public proportionate share and indirect costs.



Elkhart Community Schools  
Eligible Schools Summary Budget Projections  
SY 2018-2019

**Allocation = 3,777,478.73**

School	Total Stud.	Stud. Pov.	NPub Pov	Per. Pov.	PPE	School Allocation	Parental Involvement	Total School Allocation	# Inter. Teachers/Coach
Beardsley*	470	470	5	99.79%	437.23	205,500.00	3,781.79	209,281.79	3/1
Roosevelt*	578	578	23	99.50%	435.12	251,500.00	3,777.00	255,277.00	4
Hawthorne*	587	574	0	97.52%	434.67	249,500.00	3,777.00	253,277.00	3
Beck	250	232	0	92.37%	409.48	95,000.00	3,777.00	98,777.00	1
Woodland*	466	435	0	92.03%	393.10	171,000.00	3,777.00	174,777.00	3
Monger	443	397	0	90.06%	392.95	156,000.00	3,777.00	159,777.00	2
Daly	547	436	0	78.86%	374.31	163,200.00	3,777.00	166,977.00	3 /split FTE
Osolo	510	395	0	77.37%	303.80	120,000.00	3,777.00	123,777.00	2
Pierre Moran	509	388	0	75.51%	261.60	101,500.00	3,777.00	105,277.00	2
Riverview	459	316	0	68.22%	215.19	68,000.00	3,777.00	71,777.00	1
<b>TOTAL</b>						1,581,200.00	37,774.79	1,618,974.79	25.00

**CEP School\***

District Admin	124,264.94
District: Pay Differential	753,343.00
District Pre K	518,380.00
District Prof. Development	75,000.00
District Parent Involve.	226,102.00
Mandatory Parent Involve.	37,774.79
Summer School	20,000.00
Homeless	65,700.00
CSI School Incentive Pay	188,000.00
Sch. Tot. Alloc. (w/o Mand PI)	1,581,200.00
Non Public Prop. Share	100,186.82
<b>TOTAL ALLOCATED BUDGET</b>	<b>3,689,951.55</b>

**87,527.18** ICR


**TOTAL ALLOCATION 3,777,478.73**

**Calculating Indirect Cost**

3,689,951.55	Total Allocated Budget
<u>-297,425.00</u>	Cont. Services amt. above 25,000 per contract
3,392,526.55	Total Budget
<u>0.00</u>	Subtract Property
<b>3,392,526.55</b>	Total Eligible for Indirect Cost
<b>87,527.18</b>	Available for ICR

**ELKHART COMMUNITY SCHOOLS**

**Elkhart, Indiana**

DATE: June 21, 2018  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. Dawn McGrath   
 RE: **Conference Leave Requests**  
**June 26, 2018 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

<b>2017 - 2018 CONFERENCES</b>	<b>EXPENSES</b>	<b>SUBSTITUTE</b>
<b>INTERNATIONAL SOCIETY FOR TECHNOLOGY IN EDUCATION (ISTE)</b> This conference will provide a number of sessions on credentialing through professional development and instructional coaching practices. Chicago, IL June 26, 2018 (0 day's absence) BRIAN BENNETT - ESC (1-2)	\$364.16	\$0.00
<b>SMEKENS LITERACY RETREAT</b> Effective literacy instruction is a district/building initiative that supports the Elkhart Promise. Reading is the foundation of all learning. Shipshewana, IN June 26 - 27, 2018 (0 day's absence) HOLLY POWELL - PINEWOOD (0-0) JAYME IANNARELLI - CLEVELAND (0-0)	\$98.89	\$0.00
	<b>\$463.05</b>	<b>\$0.00</b>
2017 YEAR-TO-DATE GENERAL FUNDS	\$23,813.84	\$1,805.00
2018 YEAR-TO-DATE GENERAL FUNDS	\$16,507.98	\$760.00
2017 YEAR-TO-DATE OTHER FUNDS	\$262,471.70	\$18,360.00
2017 YEAR-TO-DATE ADJUSTMENTS	(270.00)	\$0.00
2018 YEAR-TO-DATE OTHER FUNDS	\$91,534.06	\$3,990.00
2018 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$394,057.58</b>	<b>\$24,915.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)*

**ELKHART COMMUNITY SCHOOLS**

**Elkhart, Indiana**

DATE: April 18, 2018  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. David Benak *DRB*  
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant  
 June 21, 2018 - Board of School Trustees Meeting**

2018- 2019 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>Professional Learning Communities</b></p> <p>This training will introduce PLCs to the EACC and allow our instructors to transition easier within the one high school model.</p> <p>Lincolnshire, IL</p> <p>July 30 - August 1, 2018</p> <ul style="list-style-type: none"> <li>Elizabeth Allen (0-0)</li> <li>Jon Chevalier (0-0)</li> <li>Raymond Collins (0-0)</li> <li>Brandon Eakins (0-0)</li> <li>Ryan Gortney (0-0)</li> <li>Amber Kosar (0-0)</li> <li>William Kovach (0-0)</li> <li>Jeff Lindke (0-0)</li> <li>Margarita McClain (0-0)</li> <li>Traci Pankratz (0-0)</li> </ul> <p>Program/Industry Specific Career &amp; Technical Ed. Conferences</p>	<p>\$1,931.68</p>	<p>\$0.00</p>
<b>TOTAL</b>	<b>\$1,931.68</b>	<b>\$0.00</b>
2018-19 YEAR-TO-DATE PERKINS FUNDS	\$200.32	
<b>GRAND TOTAL</b>	<b>\$2,132.00</b>	<b>\$0.00</b>



HUMAN RESOURCES

\*\*\*\*\*

**ELKHART**  
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. ROBERT HAWORTH**  
**FROM: MS. CHERYL WAGGONER**  
**DATE: JUNE 26, 2018**

**PERSONNEL RECOMMENDATIONS**

**CERTIFIED**

- a. **Administrative Appointments** – The administration recommends confirmation of the following administrative appointments:

**Effective August 1, 2018**

<b>Kevin Beveridge</b>	<b>West Side/Asst Principal</b>
<b>Eric Chandler</b>	<b>Principal/Hawthorne</b>
<b>Melinda Ehmer</b>	<b>Eastwood/Principal</b>
<b>Mary Teeter</b>	<b>Cleveland/Roosevelt / Asst Principal Instructional Supervisor</b>

**Effective July 1, 2018:**

<b>Matthew Werbiansky</b>	<b>EACC/Supv of Corp/Comm Partnerships</b>
---------------------------	--

- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2017-18 school year:

<b>Timothy Adams</b>	<b>Pierre Moran/Counselor</b>
<b>Elizabeth DeMeester</b>	<b>Hawthorne/Grade 3</b>
<b>Amber Hammontree</b>	<b>Woodland/Kindergarten</b>
<b>Brett Hertschel</b>	<b>Cleveland/Grace 6</b>
<b>Kyle Lesniewicz</b>	<b>Central/Language Arts</b>
<b>Alexandra Lyon</b>	<b>West Side/Social Studies</b>
<b>Brittany Matheison</b>	<b>Riverview/Grade 4</b>

<b>Allysa Romano</b>	<b>Riverview/Grade 1</b>
<b>Barry Singrey</b>	<b>Central/Physical Education</b>
<b>Serena Utterback</b>	<b>Roosevelt/Grade 3</b>

c. **Retirement** – We report the retirement of the following employees:

<b>Carrie Drews</b>	<b>Central/Social Studies</b>	<b>18 Years of Service</b>
<b>Jennifer Hinman</b>	<b>Bristol/Asst Principal</b>	<b>22 Years of Service</b>

d. **Resignation** – We report the resignation of the following employees:

<b>Bodie Bender</b> Began: 8/13/14	<b>Central/Physical Education</b> Resign: 6/8/18
---------------------------------------	---

<b>Sarah Bertsch</b> Began: 8/14/06	<b>Central/Science</b> Resign: 6/8/18
--	--

<b>Julie Kelly</b> Began: 8/16/10	<b>Woodland/Grade 5</b> Resign: 6/14/18
--------------------------------------	--

<b>Tina Northern</b> Began: 7/28/14	<b>ESC/Director of Special Education</b> Resign: 6/30/18
--	---

<b>Laura Unsicker</b> Began: 8/13/12	<b>North Side/Science</b> Resign: 6/8/18
---	---

<b>Paul Walker</b> Began: 8/2/16	<b>North Side/Business Education</b> Resign: 6/8/18
-------------------------------------	--

e. **Parental Leave** – We recommend a parental leave for the following employee:

<b>Heather Bechtel</b> Begin: 8/14/18	<b>Woodland/Grade 3</b> End: 6/5/19
--	--

f. **Professional Leave** – We recommend a professional leave for the following employee:

<b>Shawn Hannon</b> Begin: 7/1/18	<b>ESC/Asst Supt Communication/Data</b> End: 6/30/19
--------------------------------------	---



**CLASSIFIED**

- a. **Retirement** – We report the retirement of the following classified employees:

**Lydia Benedict**  
Began: 4/18/00

**Transportation/Bus Driver**  
Retire: 6/8/18  
Years of Service: 18

- b. **Resignation** – We report the resignation of the following classified employees:

**Deborah Douglas**  
Began: 8/11/14

**Pierre Moran/Register Nurse**  
Resign: 6/11/18

**Amber Hammontree**  
Began: 8/30/17

**Woodland/Permanent Substitute Teacher**  
Resign: 6/8/18

**Heide Schuller**  
Began: 9/15/15

**Feeser/Registered Nurse**  
Resign: 6/11/18

**Mary Szekendi**  
Began: 10/2/17

**Osolo/Paraprofessional**  
Resign: 6/8/18

**Robert Vo**  
Began: 2/20/18

**Tech Services/Technician I**  
Resign: 7/13/18

- c. **Termination** – We report the termination of the following classified employee:

**Lisa Canfield**  
Began: 10/27/15

**Feeser/Paraprofessional**  
End: 6/8/18  
Board Policy: 3039.01s a, f, g

**Olivia Cox**  
Began: 3/12/18

**Transportation/Bus Helper**  
End: 6/26/18  
Board Policy: 3039.01s a, b, c, e, g

- d. **New Hires** – We recommend regular employment of the following classified employee:

**Matt Washington Jr.**  
Began: 3/27/18

**Tipton/Paraprofessional**  
PE: 6/12/18

- e. **Revision** – We recommend the revision of the Administrative Appointment date reported on the June 12, 2018, Board report of the following employee effective July 1, 2018.

